

**NOTICE OF REGULAR MEETING AND AGENDA  
THE STATE OF TEXAS  
COUNTY OF AUSTIN**

**NOTICE IS HEREBY GIVEN** of a regular meeting of the Board of Directors of the Austin County Appraisal District, to be held Thursday, **December 19, 2024**, 8:30 am at the Austin County Appraisal District located at 906 E. Amelia St., Bellville Texas, for the purpose of consideration and possible action on the items of business on this notice and agenda under Section 551.041.


**AGENDA ORDER OF BUSINESS**

1. Pledge of Allegiance and Invocation
2. Declaration of Quorum and Call to Order.
3. Approval of minutes of the November 21, 2024, regular called meeting
4. Receipt of Public Comments
  - A. Each speaker addressing the board will be limited to five minutes
  - B. Each speaker must state name and nature of comments
  - C. The board may not deliberate on non-agenda items.
5. Approval of Current Budget Disbursements
6. Discussion and Possible Action on:
  - A. Leslie Schkade – PBF&M collection reporting
  - B. Lock Box update
  - C. Personnel Manual
  - D. Seidel Schroeder Engagement Letter
  - E. Transfer of Reserve funds
  - F. UBEO contract
7. Chief Appraiser's Report
  - \* Organizational
  - \* Litigation
  - \* Education and Training
  - \* Collection Report
8. Adjourn to Executive Session: Per. Section 551.074, or the Texas Open Meetings Act. (Texas government code 551.074, 551.075, 551.072, 551.0745, tax Code 6.03).
9. Reconvene regular called meeting.
10. Consideration of and possible action on items discussed in Executive Session.
11. New Business
12. Consideration of and action on place, date, time, and agenda for next meeting.

**Adjourn**

This notice was posted for public in the Austin County Justice Center Friday, December 13, 2024, by 5:00 pm as well as the Austin County Appraisal District Friday, December 13, 2024, by 5:00 pm.

FILED  
2024 DEC 13 PM 4:19  
*Andrea Candence*  
COUNTY CLERK  
AUSTIN COUNTY, CLERK



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Gregory Cook, Chief Appraiser

If, during the course of the meeting, the board determines that any item on the agenda should be held in a closed session, the Board will conduct a closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Closed sessions may include Sec. 551.071 (Consultation with attorney regarding pending or contemplated litigation, a settlement offer, or any matter on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct), Sec. 551.072 (Deliberations regarding real property), Sec. 551.074 (Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against a public officer or employee), Sec. 551.076 (Deliberations regarding security devices), or any other provision under the Open Meetings Act which would legally apply. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.